

Nottingham Knightly News

June 2, 2020

Dear Nottingham Families,

Tonight is our **Virtual PTA meeting at 7:00PM**. We hope to see there. Please [use this link](#) to join us on MS Teams.

I want to apologize for any confusion regarding our **rising grade level orientations** that start on Thursday. The format we are using through MS Teams requires some set up and we want to make sure we cover all the questions you may have. We need to move the start time for the second session to 10:30 AM as noted below. I'm very sorry to add to the already confusing schedules everyone is balancing. Thanks for your patience.

- June 4, 9:00AM Kindergarten; 11:00AM First Grade
- June 5, 9:00AM Second Grade; **10:30AM Third Grade**
- June 8, 9:00AM Fourth grade; **10:30AM Fifth Grade**

By now you have seen my message about **student drop-off/pickup** next week. **Fifth grade on Tuesday and PK-4 on Wednesday**. Please let me know if you did not receive the message or if you have any questions.

Families that need to register students for the 2020-21 school year are now able to register students using the conditional online registration process. Online

Submission: The complete list of required documents and details of the conditional online registration process are available on the [Conditional Online Registration](#) webpage. The documents families submit online are shared with APS through a secure website. Families should never send registration documents to schools through email and should only use the secure upload website for privacy and information security reasons.

Virtual Meeting: After the registration documents are received, an APS staff member will contact the registering parent or legal guardian to set up a virtual meeting. During the virtual meeting, a staff member will review all registration documents submitted, answer questions, and provide next steps in the registration process. It is requested that families have all original documents available at the time of the scheduled virtual meeting. Families not able to participate in virtual meetings will receive a phone call from an APS staff member. Once the conditional registration process has been completed, someone from the school will contact families to provide them with information on distance learning and how to access it.

In-Person Follow Up: The conditional online registration process allows students to register online without submitting all of the required registration documents while schools are closed. Once schools reopen, school staff will follow-up with newly registered families to schedule in-person meetings to finalize the registration process. During these meetings, families will be able to submit notarized paper documents, immunization records, and any other documents that could not be

submitted digitally. These documents are not required for conditional online registration, but are required before students are able to attend school in-person. **Student Health Forms:** Families will need to submit the [Commonwealth of Virginia School Entrance Health Form](#) (including vaccine record) and [Tuberculosis Screening Certificate](#) by postal mail to the attention of the school clinic at your child's school by July 17, 2020. If your child will need medications or special procedures during school, visit the [Arlington County School Health](#) webpage for additional forms, including medication authorization forms and care plans that need to be completed and submitted to the school clinic by postal mail on July 17, 2020. If students will not physically return to school in the fall, additional information will be shared about the timeline to submit the needed student health forms. Families are able to access the secure upload website by visiting the [Conditional Online Registration](#) webpage. For additional information or questions, please contact the APS Welcome Center at 703-228-8000 or schooloptions@apsva.us.

It's a bittersweet time of year when we have much to celebrate, but also need to say farewell to some of our staff who are moving on, retiring or seeking new opportunities. This year we say good-bye to retiree **Bobbie Pugh**, after 33 years of service to the Nottingham. Feel free to drop off a card or note for Bobbie during the dropoff/pickup next week. A brick will be installed in her honor and we have some special gifts from the staff as well. She'll be here. We also bid farewell to Kellynne Bisbee, **Kylie Whitley, Mary Beth King, Taylor Perez, Miya Harrison, and Christine Schofield**. We wish them all the best in their new endeavors. We also welcome **Josh Brew** to PE and **George Obiero** to our preschool program.

A very special thank you to **Joanne Price** for spearheading the installation of the Free Little Library on Ohio Street in honor of our 5th graders. We look forward to seeing you next week.

Thanks,

Eileen