

Nottingham Bullying Prevention Policy

All members of the Nottingham Community of Learners are committed to making our school a safe, caring, and respectful learning community for all students. We treat others with respect and refuse to tolerate bullying in any form at our school. We define bullying as follows:

Bullying is unfair and one-sided. It happens when someone keeps hurting, frightening, threatening, or leaving someone out on purpose.

Examples of bullying can include:

Name-calling

Insults and put-downs

Mean gossip and rumors

Social exclusion

Ganging up on someone

Physically hurting or threatening to hurt someone

Staff at Nottingham will:

- Teach friendship and other pro-social skills.
- Praise children for appropriate social behaviors.
- Set and reinforce clear behavioral expectations.
- Teach bullying prevention using a literature based curriculum kindergarten – 5th grade.
- Watch for signs of bullying and address it when it happens.
- Respond quickly to reports of bullying using the *Steps to Respect* Four-A Response process. This includes reports from students, parent/guardians, and those reported anonymously via the “Bullying Box”.
- When bullying behavior occurs, teachers will coach the person who is being bullied and the person bullied separately. A Bullying Report Form will be completed and saved by the “coach” in case a similar incident occurs as well as for evaluation purposes.
- If the same student repeats bullying behavior, the counselor or administrator will “coach” for subsequent incidents.
- Help a child who is bullying learn alternative behaviors.

Students at Nottingham will remember (STEPS):

Safety first

Treat everyone with respect

Everyone is included

Protect other’s feelings

Stand up to bullying

Families in the Nottingham Learning Community will join staff in:

- Praising children for appropriate social behaviors.
- Helping children develop positive social relationships.

- Letting school staff know if a child reports being bullied.
- Supervising children according to their developmental level and stop bullying behavior immediately.
- Helping child who is bullying practice alternative behaviors.

Administrators at Nottingham will:

- Set and reinforce clear behavioral expectations.
- Contact parents/guardians about any repeated bullying incidents.
- Provide on-going support for students, staff, and families to implement a school-wide approach to bullying prevention.
- Apply consequences for bullying behavior in accordance with APS Policy.
- Document incidents on the Office Referral Form.