

Nottingham Knightly News

August 25, 2020

Dear Nottingham Families,

We warmly welcomed our staff back yesterday and the energy is contagious! Teachers, assistants, specialists and support staff are hard at work getting ready for the **First Day of School on September 8.**

Prior to the virtual open house on September 3 (September 2 for Kindergarten), your child can expect to hear from his or her classroom teacher for a **quick 2-3 minute phone call or MS Teams meeting.** The purpose of the contact is an introductory hello. If parents have questions or need additional support from the teacher, please reach out via email and schedule a time that works for both of you to cover all your needs.

The distribution of Sprout School Supply Kits (PTA) and APS one-to-one devices and supplies will be held on **Wednesday, September 2.** Students in grades Pre-K through 5 will pick up belongings in the 'kiss and drop' area of the school. Families are asked to come between 9 am-12pm so the process can be implemented in a timely manner. **Walk-ups cannot be accommodated.** If families have children in multiple grades, they will be given all the supplies at once. At home learning kits provided by APS have been ordered and we will post procedures for a separate distribution when these arrive.

Drive Through Procedures:

- a. Parent(s) will enter the school parking lot in their vehicle through a single clearly marked entrance (Ohio Street) on the date of distribution.
- b. Parent will write their **student's last name** on a sheet of paper and put it in their windshield for identification purposes
- c. Any items that families return to school will be taken from cars and placed in bins to detox for the designated amount of time and then sanitized and returned
- d. Parents and students should **wear masks** and **remain in their vehicle** during the exchange.
- e. Parent will exit onto Little Falls Road.

Alternative Pick-Up

Students and their families who are unable to come during the September 2 distribution can come on **September 3 between 9 am-10 am** or contact Eileen or Megan to schedule an alternative time during the week of September 8th.

As always, reach out if you need anything. If, by chance, you've done that and have not heard back from me, please reach out again. Any non-response is unintentional and I'm happy to respond as needed. Please just give me a reminder that I owe you a call.

Thanks,

Eileen

Reminder: Fall registration continues. Online Submission: The complete list of required documents and details of the conditional online registration process are available on the [Conditional Online Registration](#) webpage. The documents families submit online are shared with APS through a secure website. Families should never send registration documents to schools through email and should only use the secure upload website for privacy and information security reasons. **Virtual Meeting:** After the registration documents are received, an APS staff member will contact the registering parent or legal guardian to set up a virtual meeting. During the virtual meeting, a staff member will review all registration documents submitted, answer questions, and provide next steps in the registration process. It is requested that families have all original documents available at the time of the scheduled virtual meeting. Families not able to participate in virtual meetings will receive a phone call from an APS staff member. Once the conditional registration process has been completed, someone from the school will contact families to provide them with information on distance learning and how to access it.

In-Person Follow Up: The conditional online registration process allows students to register online without submitting all of the required registration documents while schools are closed. Once schools reopen, school staff will follow-up with newly registered families to schedule in-person meetings to finalize the registration process. During these meetings, families will be able to submit notarized paper documents, immunization records, and any other documents that could not be submitted digitally. These documents are not required for conditional online registration, but are required before students are able to attend school in-person. **Student Health Forms:** Families will need to submit the [Commonwealth of Virginia School Entrance Health Form](#) (including vaccine record) and [Tuberculosis Screening Certificate](#) by postal mail to the attention of the school clinic at your child's school. If your child will need medications or special procedures during school, visit the [Arlington County School Health](#) webpage for additional forms, including medication authorization forms and care plans that need to be completed and submitted to the school clinic by postal mail. Families are able to access the secure upload website by visiting the [Conditional Online Registration](#) webpage. For additional information or questions, please contact the APS Welcome Center at 703-228-8000 or schooloptions@apsva.us.

Reminder: For our students in grades pre-K through 5, the virtual school day will be **9:00AM – 2:20PM**, which totals 24 hours of instruction per week. A combination of synchronous and asynchronous learning will occur. **Specific grade level schedules will**

be shared soon. We plan to spend the first several days of school developing online practices and procedures while building student stamina for this type of learning. **The master schedule will include language arts, math, science, social studies, art, music, PE and instrumental music (grades 4 and 5 only).** For students with **special education needs**, we will reach out to individual families as needed to **adjust and align your child's current IEP with the virtual learning model.**

Reminder: For families new to Nottingham, please feel free to check out our webpage (<https://nottingham.apsva.us/>) and grade level orientations (<https://nottingham.apsva.us/post/videos-grade-level-orientation-sessions/>) to get a glimpse of our program.

Reminder: You can **help get your Knight ready to learn** by doing some easy routine building with your child(ren).

- Establish routines early.
- Practice iPad ins and outs.
- Use headphones.
- Be sure network supports needed devices.
- Eat only when you are on a snack break or during lunch/recess.
- Keep your microphone on mute.
- Set up a learning space free from distractions.
- Visit the [APS Acceptable Use Policy for Students](#).

Reminder: Our Instructional Technology Coordinator, Mr. Crouse, has put together a parent friendly page "**Ed Tech Help Center**" that you can [visit here](#). It's a work in progress so be sure to visit it often! Thanks, Ron!

Reminder: Also, be sure to visit the [PTA website](#) to join or renew your membership and get the latest PTA updates.